

**PTO Meeting Minutes**  
**Wednesday, October 10<sup>th</sup>, 2007**

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The meeting was called to order at 6:08 PM by Bruce Ward. The following individuals were in attendance: Nicki Douros, Erika Danou-Hasan, Shiva Ahanchi, Archana Jagtiani, Jo Olson, Janeth Rajamanickam, Bruce Ward, Edy Digioia.

**I. Social Events**

- **Ice Cream Social Update:** We had 124 attendees at MSNH and 65 attendees at Lotus. It was mentioned that this event needs more organized and structured activities, especially for the bigger kids. The size of the ice cream portions were a hit this year, easier to grasp and faster to consume. This year, instead of the fall festival maybe we can have a spring festival.
- **Movie Update:** We had 26 attendees for our first movie night. Movie suggestion lists have been posted in the lobby at both locations. The 2<sup>nd</sup> movie will be held at Lotus and geared towards the smaller children. The tentative date for the next movie will be November 16<sup>th</sup>, 2007. A concern arose about what should be the limited amount of children accepted per movie night. For safety reasons it was agreed 30 children should be the maximum for Movie Nights hosted at Lotus.

**II. Fundraising**

- **Rummage Sale** – We earned \$801 from the rummage sale. Our net profit was \$768 after expenses. All leftover items were donated to area charities including Shelter Inc., Helping Hands, and AmVets. It was mentioned; the rummage sale should be held only one day and not two. Going forward, we

should open up to vendors like Mary Kay, Tupperware, etc.

Perhaps we can rent them the tables and chairs from MSNH.

- **Sally Foster Update:** We sold \$1,823 at Lotus and \$2,620 at MSNH for a total of \$4,443 in sales. The school earns 50% of every purchase, so our net profit from the sale will be \$2,221.50! Thanks to all who participated.
- **Market Day:** (Friday, November 9) – Market Day packets will go home with parents this week. Orders are due back October 22 and will be delivered on Friday, November 9 from 4 p.m. – 6 p.m. We need 8-10 volunteers to assist with sorting and separating orders from 4 – 6 p.m. If total sales are less than \$3000, we have to pay for shipping and we must pay for the catalogs. We only need to sell \$302.50 to break even. The school will earn 40% of all sales.
- **Recipe Book:** Due to lack of interest, we are not proceeding with the recipe book this year. If parents think this is a good idea, we can consider doing it for next year. The handful of recipes submitted to date will be printed in the upcoming newsletter. A suggestion brought up was that each parent brings the recipe to what they will be providing to the International Day festival. Parent Jo Olson will create a template and hand to the teachers to ensure one is given to each parent. This template will include a space for ingredients used for possible allergic reactions. Janeth will provide stands to hold recipe cards. These will be placed beside every dish. The idea of possibly having a vendor set-up to sell items that match each cultural dance was brought up by Archana. Nicki and Bruce will talk to Dr. Nagibzadeh to get her feedback.
- **Gala Planning** – The gala has been set for Saturday, February 2. A planning kick-off meeting will be scheduled sometime next

month. We need to start soliciting donations and coordinating classroom projects as soon as possible.

### **III. Community Service**

- **Adopt-A-Family:** – We will be donating to 5 needy families through the Palatine Township again this year. Several volunteers are needed for this program. An e-mail will be distributed shortly requesting help. Nicki will contact volunteers from the PTO forms.

### **IV. Volunteer Needs**

- Market Day order sorting on Friday, November 9<sup>th</sup>, 2007 from 4:00 P.M. – 6:00 P.M.
- Adopt-A-Family coordinator

### **V. Old Business**

- **Building Security:** Parents want to enhance the security currently in place and are open to ideas. Erika suggested having local police present a security plan, which is free of service to Hoffman Estates community. A list of security-related issues was generated. This list will be prioritized and addressed in conjunction with management. Bruce will research options and talk to Dr. Nagibzadeh for possible solutions.

### **VI. New Business**

- **Google:** Archana brought up the fact then when she types “Montessori Schools in Illinois”; MSNH and Lotus campuses are not easily found on Google or other browsers.